

Hampton Falls Heritage Commission
Draft Meeting Minutes April 12, 2018

The meeting was called to order at 3:04 pm. In attendance was Beverly Mutrie, Chair, David French, Vice Chair, Phil Chura and Mary Ann Hill, Commissioners. Absent was Jim Ziolkowski, Selectman. Jim came about 4 minutes later. The minutes from March were approved upon a motion by Phil Chura, seconded by Mary Ann Hill and Beverly agreed. David abstained as he was absent. Treasurer's Report: \$6158.60 is in our fund with \$2,000 added by mid December. Beverly, Mary Ann and David will get together to do more research on compiling the Historic Survey. Date and location to be determined. Town Appraiser said they are not able to get information about foundations for the survey on their database. We will ask the Board of Selectmen to put our Excel spreadsheet on their website/ or at least a link to our website when it's mostly finished.

David, Mary Ann and Beverly updated Jim Z. on the purpose and mission of our Commission.

Advisory to the Planning Board as we have regulatory powers e.g. Demolition Delay Ordinance.

Focus on preserving historic structures in town, plus some heritage activities in conjunction with the Historical Society as we overlap in that category.

Continue to update and expand our Historical Resources Survey Spreadsheet for use by the Planning Board's Master Plan Committee and others as this is our purpose.

Work on getting Hampton Falls to be an CLG (Certified Local Government) by putting the Town Hall and the Museum in a Local Historic District with permission of the voters.

Jim suggested that word of mouth and a grass roots effort would be helpful in getting responses from homeowners for survey information. Mary Ann suggested that Jim Z. is not a full-voting member, rather an ex-officio (?) member. David and Beverly disagreed. Here is the RSA. **§ 673:4-a Heritage Commissions.**

II. Each heritage commission member shall be a resident of the city or town which establishes the commission. **One commission member shall be a**

member of the local governing body. One commission member may be a member of the planning board.

Phil Chura reported that he has "droned" and taken pictures of Beverly Woodward's house, but has had few responses to his post cards asking for permission for photos from other owners. Mary Ann, David and Beverly verbally gave permission for their houses to be photographed. Beverly and/or Phil will try to get photos of the Warren Brown Boulder in the overgrown field at the junction of Brown and Old Stage Rd. belonging to the Carroll's now.

Beverly passed around a printed copy of "Historic Houses of Hampton Falls" written in 1935 by Mary J. Greene and updated in 1988 by Beverly Woodward for the Historical Society. Beverly Mutrie has updated it with more current information. It still needs some filing in of dates and owners, but this could be the basis of a booklet for the 300th. We have had trouble getting information from the Master Plan Committee specifically their minutes. Beverly has contacted Charlyn and Todd and received responses from both but no minutes. We have not been asked to help them. Jim suggests that he would like to improve communication by having a joint heads of committees meeting where ways to make it easier to pass along information would be discussed.

We discussed how to make the Heritage Commission separate from the Historical Society. D. French suggested we emphasize that we are a public body vs a private society. We are appointed officials; are publicly vs privately funded. Louise Vance on Exeter Road is working as Secretary for the 300th. She or her husband, Glen Johnson, might be enticed to become an alternate of the Commission along with Abbie Tonry. David will contact her. Beverly will re-ask Abby T. We elected Beverly Mutrie, Chair upon a motion by D. French, seconded by Jim Z., with all agreeing. We elected David French, Vice Chair upon a motion by Phil Chura, seconded by Mary Ann, with all agreeing. Since no one volunteered for the position of Secretary, we will rotate duties, with Beverly taking today's minutes. The meeting adjourned at 2:57 pm upon a motion by B. Mutrie, seconded by P. Chura with all in compliance.

B. Mutrie, Chair and Acting Secretary.